



SCRIPT's purpose is to bring together people, organisations and information to ensure that the regional community drives the management of natural resources – to get the best environmental, social and economic outcomes for the region.

The core activities of SCRIPT are:

- *The development and implementation of a regional strategy for natural resources management and a regional evaluation and reporting framework;*
- *Advocacy on behalf of the region at State and Commonwealth levels;*
- *Development and support of information and communication networks within the region;*
- *Integration and coordination of community and government actions to improve the management of natural resources; and*
- *Facilitating access to funding sources to ensure implementation of the regional strategy.*

SCRIPT MANAGEMENT COMMITTEE

The Management Committee is responsible for the day to day management of SCRIPT and for meeting all legal and financial obligations of the organisation. It is also the primary means for integration of regional planning and management for natural resources, by providing a forum for community and government representatives to develop and implement shared approaches. Through the community representatives, the Committee ensures that regional planning and management takes account of the needs and circumstances of the different geographical areas within the region.

Community members:

John Simpson	Chairman	Elected 2000**
Garry English	Deputy Chairman	Elected 2000*
	Esperance Sandplain	
Graham Stewart	Treasurer	Appointed May 2002**
	Pallinup North Stirlings	Elected 2000*
Therese Bell	Secretary	Appointed May 2002
	Fitzgerald Biosphere	Elected 2000*
Charles Paterson	Albany Hinterland	Elected 2000*
Lawrie Walter	Fitzgerald Biosphere	Elected 2000*
Jenny Chambers	Fitzgerald Biosphere	Elected 2001
Jean Webb	Albany Hinterland	Elected 2001
Alex Syme	Albany Hinterland	Elected 2001
Nigel Brodie	Mallee	Elected 2001
Graham Stanley	Kent Frankland	Appointed (casual vacancy) May 2002*

* Term of appointment expires at 2002 AGM

** To be filled by election at 2002 AGM

Government agency members:

Naomi Arrowsmith	Water & Rivers Commission
Giles West	Dept of Agriculture
John Watson	Dept of Conservation & Land Management
Sally Haigh	Great Southern Development Commission
Lara McIntyre	Goldfields-Esperance Development Commission

The 2001/2 Management Committee included five community members elected at the 2001 AGM. One government representative (Lara McIntyre, GEDC) was also appointed to the Committee in 2001. To improve the ability of members from the eastern end of the region to participate fully in the Committee meetings without having to travel large distances, video-conferences were introduced.

During 2001/2, the Management Committee faced the challenge of guiding SCRIPT through a period of considerable change and uncertainty, as the State and Federal Governments continued to negotiate the regional delivery of the National Action Plan for Salinity and Water Quality and the second phase of the Natural Heritage Trust.

As yet, neither program has been finalised by the respective governments and future funding implications for the organisation and for the South Coast Region remain uncertain.

In the face of such uncertainty but in anticipation of a resolution before the end of 2002, the Management Committee concentrated its activities this year on development and implementation of the corporate governance policies and procedures needed to ensure that SCRIPT is well positioned to take on the regional responsibilities in the future.

Major initiatives included:

- Establishing subcommittees to manage Finances; Policies and Procedures; Communication; and Projects. Steering committees for Southern Incentive and the Landcare Enterprise Officer directed these projects.
- The development and implementation of an improved financial management system, including:
 - Adoption of MYOB Accounting Plus as the financial management software
 - Engaging consultant accountants to develop a SCRIPT Financial Policies and Procedures Manual
 - Review, endorsement and implementation of the Financial Policies and Procedures Manual
 - Engaging contract bookkeeping services to ensure rigorous financial data management
- Commencement of the review and documentation of organisational policies and procedures, beginning with staff employment and communication policies.
- Improved participation in Management Committee meetings through use of video conferences and improved general access to SCRIPT by rotating the locations of Regional Forums.
- Overseeing the development of improved partnership arrangements with a number of subregional and special interest groups within the subregion, and the commencement of a closer working relationship with the South Coast Management Group and with the region's local government authorities.

The Chairman's and Treasurer's positions are due for re-election at the AGM in October 2002. Four other community positions are also due for re-election¹. The "new" Management Committee will participate in a facilitated meeting in November 2002 to further develop SCRIPT's Corporate Governance procedures and ensure that the organisation continues to improve its accountability and representativeness. For 2002/3 the main challenges and directions anticipated for the Committee include:

- Continued development of the organisational structure and procedures to meet regional needs

¹ Under SCRIPT's current constitution.

- Overseeing the development of the regional strategy for natural resources management to accreditation standard
- Coordination of the region's investment strategy for NRM
- Development of closer links with other regional organisations and processes, including those concerned with industry, training and research and development opportunities.

SCRIPT STAFF AND PROJECTS

Teamwork for Southern Resources.

Funding source: NHT
 Supporting funding: Water and Rivers Commission, Department of Agriculture
 Project staff: Paula Deegan (Manager)
 Julie McKie (Executive officer)
 Kaye Bolger (Bookeeper, contract)

Project aims:

- Develop the regional NRM strategy *
- Develop an implementation framework for the strategy, including monitoring, evaluation and reporting
- Develop and implement a communications strategy
- Develop and implement a regional sponsorship strategy
- Develop and manage as appropriate regional NRM projects
- Build partnerships within the region and at state and national levels
- Ensure regional advocacy in appropriate state and national forums
- Support the SCRIPT Management Committee to ensure regional representation
- Provide financial management and all administrative support to SCRIPT and its associated projects
- Coordinate regional bids for funding under NHT and other funding sources as appropriate.

* NB During 2001/2, the State and Federal Governments signed off on accreditation criteria for regional NRM strategies. This has required substantial changes to the *Southern Prospects* strategy, and also requires that it be integrated with the *Southern Shores* coastal and marine strategy. This work is currently underway and is expected to remain the primary task for SCRIPT in 2002/3.

Key achievements 2001/2:

- Extensive involvement in negotiations at state and national level on development and implementation of regional delivery of NHT2 and NAP
- Review of *Southern Prospects* strategy and development of process to meet accreditation requirements
- Developed regional funding bids for coordinators, “Foundation Funding” and priority projects. Regional coordinators bid has been successful (funding approved for 17 positions within the region); awaiting government determination on other components of the regional bid.
- Partnership agreements developed and signed with 7 groups within the region (others pending)
- Development and implementation of SCRIPT financial management system
- Regional forums – Porongorup, Ongerup and Ravensthorpe
- *Southern Prospects Review*, e-network on events, activities

Major directions for 2002/3:

- Accreditation of an integrated regional NRM strategy, including coastal and marine
- Investment plan for NHT2, NAP and other funding sources
- Continue to build regional framework for implementation – local governments, indigenous, industry and landholders
- Maintain community input to NRM decisions, planning and management

Regional Information Centre

Funding source: NHT

Supporting funding: (in kind) Water and Rivers Commission, Dept of Agriculture, WA Land Information System, Dept of CALM, City of Albany, Great Southern Development Commission, GeoTask Services Pty Ltd, StereoAids Pty Ltd

Project staff: Kristina Fleming (RIC Manager)

Project aims: Continue the delivery, integrity and use of spatial and aspatial data related to NRM

- Employ a RIC technician
- Train 30 South Coast people in the use of RIC tools
- Persist with data licensing and integrated information delivery issues

Key achievements 2001/2:

- RIC further established as core project of SCRIPT
- Enhanced RIC functionality through spatial information support via RIC staff, RIC community networks and interactive website (www.scric.org)
- RIA project application successful; RIA employed for 12 month contract

- Developed dynamic information exchange and disseminated data capture via the internet through RIC server
- Completed 'Opening the Data Tap' project (apart from data acquisition), far surpassing planned training targets (see below)
- Negotiated multiple data licences and facilitated data delivery as required by community groups

Major aims for 2002/3:

- support SCRIPT regional strategy information requirements
- develop mechanisms for required monitoring and evaluation programme, information dissemination and capture

Resource Information Analyst (RIA)

Funding source: NHT

Supporting funding: (inkind) Water and Rivers Commission, Dept of Agriculture, WA Land Information System, Dept of CALM

Project staff: David Jan (Resource Information Analyst)
Angela Alderman (Esperance information audit, temp contract)

Project aims: Assist land managers (agency, community and landholder) to achieve their natural resource assessment and monitoring needs based on sound and strategic methodology

- Design spatial information technology analysis applications to compliment the needs and objectives of land managers
- Encourage technology uptake with the aim of community capacity building
- Support RIC manager

Key achievements 2001/2:

- Provided technical support and updating of online databases
- Spatially referenced projects database to analyse past NHT regional project funding coverage and spread
- Supported 'Opening the Data Tap' project as applicable
- Coordinated delivery of required data to Southern Incentives Devolved Grant project manager
- Facilitated establishment of Albany GIS user group; coordination of quarterly meetings
- Provided GPS training to Albany Bushcarers
- Catalogued existing data holdings in Esperance information audit (metadata, bibliography)

Major aims for 2002/3:

- support SCRIPT regional strategy through required information analyses
- continue facilitation of GIS users groups

Opening the Data Tap

Funding source: State Salinity Council Community Support Scheme 2000

Supporting funding: Community (in kind)

Project staff: Kristina Fleming (RIC Manager) and David Jan (RIA)

Project aims:

- Raise awareness of emergent, functional technology of GIS
- Develop practical skills
- Share and transfer scientific expertise, knowledge and skills
- Improve understanding and justification as to why and where existing or new management practices should be applied
- Encouraged involvement in the RIC for continued education

Key achievements 2001/2:

- Familiarised over 1087 land managers through GIS Roadshow
- Educated 123 land managers in GIS concepts/tools/techniques
- Trained 52 community representatives in high-level GIS analysis and problem solving skills
- Trained 12 community representatives in advanced analysis
- Provided 21 GIS software licences including analysis packages
- Sourced, obtained and managed equipment/software/tools necessary to integrate higher level decision making into catchment planning process, for the analysis and processing of NRM digital data and for disseminating NRM digital data
- Progressed negotiation on impediments of data acquisition

Major aims for 2002/3:

- This was a one-off funding opportunity. Outstanding funds for data acquisition to be acquitted in 2002/3.

Landcare Enterprise Officer

Funding source: Department of Training

Supporting funding:

Project Staff: Ruth Speldewinde (Landcare Enterprise Officer)

Project aims:

- Provide information on full range of funding sources related to natural resource management, employment, and economic development.
- Offer information on related training courses, training options, traineeships etc. available in the region.
- Link interested people, resources, local NRM groups etc. to develop potential projects to improve landcare in the region.
- Develop projects linking varied funding sources with an objective of creating jobs in the natural resource management area.
- Identify private sector investment and/or commercial opportunities in projects to encourage sustainability.

- Link into broader related strategies which address landcare issues and provide economic benefits to towns.
- Provide Sponsor body with information from the community relating to projects, activities, etc. at its general meeting.
- Foster interest in activities in NRM within the parameters of Sponsor's regional direction.

Key achievements 2001/2:

- Developed compendium of online funding resources (<http://www.scric.org/grants2.html>) in collaboration with RIC project.
- Assisted community projects throughout the region that have, or will create new, long-term jobs or income-generating opportunities.

Key Project Involvement:

- Fitzgerald Biosphere Marketing Association.
- Saltwater aquaculture training for Ravensthorpe district producers.
- Landcare training to support enterprise development on indigenous farms.
- Kojonup community waste management and recycling enterprise.
- Bush products – marketing Warrigal Greens.
- Saltland Pastures Association – training for saltland revegetation contractors.
- Developed networks to enhance linkages between SCRIPT and economic development and employment bodies.

Major directions for 2002/3:

- Focus on employment and income-generation through sustainable enterprise development, including working with key projects to achieve employment outcomes and developing new projects.
- Develop website and online database of regional contacts and resources to assist sustainable enterprise development.

Southern Incentive

Funding source: NHT

Supporting funding: Landholders

Project staff: Johanna Tomlinson (Project manager)

Project aims: To deliver strategic funding for on-ground works for protection of biodiversity and encouragement of innovative land management.

To increase community capacity in the financial management of projects.

Key achievements in 2001/2:

- Developed and delivered the Community Grants Program, including communication, promotion, application and assessment processes, and monitoring and evaluation of on-ground works.
- \$244,012.50 in incentive grants delivered throughout the region under rounds 1 and 2 of the Community Grants Program have been responsible for
 - 1798ha of perennial pasture establishment
 - 60.25km of earthworks to manage surface water
 - 37ha of sandalwood establishment
 - 20.5ha of Acacia establishment
 - 23ha of Flat topped yate establishment
 - 118.7km of fencing to protect native vegetation
 - 13km of fencing to protect waterways
 - 20ha of revegetation to restore biodiversity
- A further \$8988 is committed to biodiversity protection within specific target areas
- All on-ground works are being monitored and evaluated, including collection of information for the regional monitoring and evaluation system
- Albany Worklink has been contracted to deliver the More Capable Communities sub-program. Workshops will be delivered throughout the region and will begin in late October 2002
- Potential for improvements to future Devolved Grants Programs have been identified and are being developed as part of the regional bid for 2002/3.

Aims for 2002/3:

- This project will be substantially completed by mid November 2002. All remaining on-ground works will be completed, and final reports to NHT and SCRIPT submitted, by 30 June 2003
- An application for a further one year devolved grant has been prepared and submitted as part of the South Coast Regional Bid (Priority Project)

Involving indigenous people in NRM in the western South Coast Region

Funding source: NHT

Supporting funding: Department of Agriculture (NB Dept of Agriculture manage the project)

Project staff: Kelly Flugge (Indigenous Facilitator)

Project aims: To involve Indigenous people in regional NRM by working with Indigenous land owners to develop sustainable land management practices, while addressing cultural heritage issues, beliefs and traditional practices by incorporating these issues into the South Coast Regional Strategy

Key achievements in 2001/2:

- Developed relationships with indigenous landholders and commenced identifying resources and information available to them
- Broadened the project's scope to develop partnerships with agencies and identified agency support available to landholders to improve the sustainable management of their properties.
- Developed indigenous community capacity for sustainable management of terrestrial and aquatic environments through workshops and field days
- Secured funding for on ground restoration projects and setting up demonstration sites.
- Developed links into community based organisations and fostered relationships with groups involved in land management.
- Developed community governance program to increase decision-making skills of communities.
- Assist indigenous landholders develop sustainable land management practices and potential new enterprises such as bush products for food, medicines etc.
- Developing an indigenous land management training program that will focus on cultural, environmental and economic needs and issues.

Aims for 2002/3:

- Increase availability of resources and information to indigenous communities
- Continue to build partnerships with agencies
- Identify and secure funding opportunities for on ground works in environmental land restoration and management of degraded areas on indigenous lands.
- Further develop links into community-based organisations involved in land management.
- Develop community governance program to increase decision-making skills of communities.
- Continue to link indigenous landholders into field days and demonstration sites that increase awareness of land management issues and more effective use of land.

- Assist indigenous landholders to develop sustainable agricultural practices and potential new enterprises such as bush products for food and medicines. Facilitate supportive arrangements between, for example, the South West Commission of Indigenous Elders and Green Skills Inc to develop the bush enterprise development program on the south coast.
- Facilitate the development of strategic partnerships with community and industry groups interested in developing potential bush products for environmental and economic outcomes
- Develop cross cultural awareness training sessions for agency staff and community groups involved in the indigenous land management project

Regional Development Policy Implementation Projects Scheme (RDPIPS)

Funding source: Department of Commerce and Trade

Supporting funding: Community

Project staff: (administered in conjunction with Teamwork)

Project aims: Support regional development and capacity building through support for regional and subregional structures.

Key achievements 2001/2002:

- Provided support for regional forums
- Provided support for community members of the Management Committee through travel costs and sitting fees
- Provided administrative support (funding) to groups within the subregion, including South Coast Management Group, Fitzgerald Biosphere Group, Ravensthorpe Agricultural Initiative Network, Esperance Regional Forum, Gnowangerup LCDC, Wilson Inlet Catchment Committee, Oyster Harbour Catchment Group, Eastern Albany Hinterland Group

Major aims for 2002/3:

- November 2002 Governance workshop planned for SCRIPT Management Committee to build community skills in governance and effective decision-making
- This was a one-off funding opportunity. The Foundation Funding application submitted under NHT2 has included provision for similar support in 2002/3. NHT has previously not provided funds for such activities, but SCRIPT is maintaining the position that the increased devolution of responsibilities for NRM to community groups must be supported by appropriate resources.



SOUTH COAST REGIONAL INITIATIVE PLANNING TEAM INC

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2002 AGM Financial Report

14th October 2002

Many changes have been made to SCRIPT's financial system in the previous year.

- Accounts have been transferred from Agrimaster to MYOB
- Part time bookkeeper has been employed
- Finance committee has been established and meets regularly
- Financial procedure manual has been created and adopted.

Most of the workload of overseeing these changes fell to the manager Paula Deegan as a Treasure was not appointed until May of this year.

Unfortunately no audited Financial Report can be presented to the AGM because the audit could not be completed on time. The audited report is anticipated by the 31st October. Copies of the Unaudited Balance Sheet and Profit & Loss for the financial year ending 30th June 2002 are attached.

Financial Summary of Project Activity

Project	O/B 1/7/01	Income	Expense	Balance @ 30/6/02
Teamwork	\$ 80,309.16	\$ 202,378.60	\$ 145,572.74	\$ 137,115.02
Regional Information				
Centre (Admin)	\$ 88,734.97	\$ 79,705.68	\$ 78,352.64	\$ 90,088.01
Resource Information				
Analyst	\$ -	\$ 75,737.18	\$ 32,391.23	\$ 43,345.95
Data Tap	\$ 77,973.24	\$ 39,436.00	\$ 89,659.51	\$ 27,749.73
Landcare Enterprise				
Officer	\$ 82,084.00	\$ 2,487.94	\$ 73,076.93	\$ 11,495.01
RDPIP's	\$ -	\$ 46,000.00	\$ 18,774.21	\$ 27,225.79
Indigenous	\$ 69,250.00	\$ 49,490.00	\$ 118,740.00	\$ -
Script General	\$ 121,466.00	\$ 48,692.50	\$ 57,792.44	\$ 112,366.06
Southern Incentive	\$ -	\$ 332,068.62	\$ 133,763.67	\$ 198,304.95
	\$ 519,817.37	\$ 875,996.52	\$ 748,123.37	\$ 647,690.52

Graham Stewart
Treasurer 2002

Balance Sheet

As of June 2002

8/10/2002
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Assets	
Current Assets - Funds Avail.	
SCRIPT Funds	
SCRIPT Cheque Account	\$46,515.30
SCRIPT Term Deposit	\$91,365.33
Total SCRIPT Funds	<u>\$137,880.63</u>
Team Work Funds	
Team Work Cheque Account	\$32,949.07
Team Work Term Deposit	\$115,779.44
Total Team Work Funds	<u>\$148,728.51</u>
RIC Funds	
RIC Cheque Account	\$13,090.43
RIC Term Deposit	\$147,118.59
Total RIC Funds	<u>\$160,209.02</u>
LEO Funds	
LEO Cheque Account	\$6,065.11
LEO Term Deposit	\$29,423.39
Total LEO Funds	<u>\$35,488.50</u>
Southern Incentive Funds	
Southern Incentive Cheque Acco	\$138,245.25
Total Southern Incentive Funds	<u>\$138,245.25</u>
Total Current Assets - Funds Avail.	<u>\$620,551.91</u>
Trade Debtors	\$75,639.20
Plant & Equipment	
Plant & Equipment at Cost	\$45,985.71
Less Accum Depreciation	-\$12,671.89
Total Plant & Equipment	<u>\$33,313.82</u>
Vehicles	
Vehicles at Cost	\$117,302.00
Less Accum Depreciation	-\$38,707.35
Total Vehicles	<u>\$78,594.65</u>
Total Assets	<u>\$808,099.58</u>
Liabilities	
Lease Agreement	
Esanda Vehicle Lease	\$62,704.26
Total Lease Agreement	<u>\$62,704.26</u>
GST Liabilities	
GST Collected	\$44,348.80
GST Paid	-\$20,735.63
PAYG	\$18,124.00
Total GST Liabilities	<u>\$41,737.17</u>
Superannuation Contributions	\$5,336.58
Provision for Holiday Pay	\$12,135.27
Total Liabilities	<u>\$121,913.28</u>
Net Assets	<u>\$686,186.30</u>
Equity	
Retained Earnings	\$569,187.96
Current Earnings	\$162,803.12
Historical Balancing Account	-\$45,804.78
Total Equity	<u>\$686,186.30</u>

Profit & Loss Statement

1/07/2001 through 30/06/2002

8/10/2002
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Income	
Federal Funding	\$714,185.00
State Funding	\$125,436.00
Credit Interest	\$17,676.66
Other Income	\$18,698.86
Total Income	<u>\$875,996.52</u>
Expenses	
Professional Fees	
Administration Fee	\$5,636.36
Consultancy	\$48,010.21
Sitting Fees	\$2,730.00
Audit	\$900.00
Office Expenses	
Office Rental	\$1,282.53
Printing	\$367.78
Stationery & Consumables	\$3,036.00
Photocopying	\$211.59
Postage	\$1,061.23
Internet	\$1,621.54
Telephone	\$3,872.98
Total Office Expenses	<u>\$11,453.65</u>
Motor Vehicle Expenses	
Fuel	\$7,739.51
Licence & Insurance	\$4,802.38
MV Repairs & Maintenance	\$2,134.26
Hire Purchases/Lease Charges	\$8,905.67
Vehicle Lease	\$9,496.36
Equipment Lease	\$5,400.00
Total Motor Vehicle Expenses	<u>\$38,478.18</u>
Employment Expenses	
Wages & Salaries	\$255,668.32
Costs of Employment	\$3,109.70
Superannuation	\$20,299.38
Professional Development	\$1,807.96
Workers Compensation Insurance	\$1,657.81
Total Employment Expenses	<u>\$282,543.17</u>
Travel & Accomodation	
Travel Expenses	\$6,903.97
Total Travel & Accomodation	<u>\$6,903.97</u>
Other Operating Expenses	
Advertising	\$153.11
Bank & Govt Fees	\$315.71
General Insurances	\$1,444.34
Venue Hire & Catering	\$7,727.02
Resources	\$23,540.74
Registration/Conferences	\$925.45
Total Other Operating Expenses	<u>\$34,106.37</u>
Southern Prospects	
Newsletter Production	\$2,794.55
Newsletter Print & Dist	\$5,191.82
Total Southern Prospects	<u>\$7,986.37</u>
Promotions	\$1,143.33
Grants Paid Out	\$243,370.00
Depreciation	\$29,931.79
Total Expenses	<u>\$713,193.40</u>
Net Profit/(Loss)	<u>\$162,803.12</u>