

Notice to Members

CALL FOR NOMINATIONS BOARD OF MANAGEMENT

From the Chairman

Dear Members

The Annual General Meeting of South Coast NRM Inc. will be held in Jerramungup on Thursday 21 October 2010. A formal Notice of Meeting will be sent to members closer to the day.



Under the South Coast NRM Inc. Constitution: "Management of the Association shall be vested in the Board of Management, a governing committee of Directors. The number of elected Directors is to be seven (7) and includes the Chief Executive Officer."

This is a skill based Board of Management who are subsequently supported by committees and reference groups, enabling an inclusive approach to community engagement, technical and skilled input, and the efficient use of time and input.

Voting for the Board of Management, if required, is via a postal voting system. Initial appointments are for a term of up to three years with subsequent reappointment permitted.

South Coast NRM needs committed, competent and forward thinking leaders to continue to build and grow our organisation for the benefit of the South Coast region.

If you have the skills and expertise to bring added value to the Board of Management, I encourage you to nominate for a Director's position.

If you wish to be involved with South Coast NRM but not at the Board level, I urge you to consider a position either on a committee or reference group. For more information, please contact the South Coast NRM office.



Alex Campbell
Chairman

South Coast Natural Resource Management Inc.

Call for Nominations - Board of Management

South Coast NRM Inc. is calling for nominations for non Executive Directors to the Board of Management. Under the South Coast NRM Inc. Constitution: "Management of the Association shall be vested in the Board of Management, a governing committee of Directors. The number of elected Directors is to be seven (7) and includes the Chief Executive Officer." This is a skill based Board of Management who are subsequently supported by committees and reference groups, enabling an inclusive approach to community engagement, technical and skilled input, and the efficient use of time and input.

Voting for the Board of Management, if required, is via a postal voting system. Initial appointments are for a term of up to three (3) years with subsequent reappointment permitted. Current Directors are Alex Campbell (Chairman), Keryl Enright, Rod Hedderwick, Gary Schwab and Rhonda Williams. Ellen Milne was recently appointed as an Interim Director.

Due to the resignation of two Directors, there are two vacant Director positions available. Ellen Milne is nominating for one of these positions.

A Director nomination form is contained within this pack and is also available at:
www.southcoastnrm.com.au.

Guidelines for Nominees

1. Nominations for election to the Board must be in writing, addressed to The Returning Officer and received at South Coast NRM Inc. **no later than 23 September 2010.**
2. Nominees must be a current member of South Coast NRM Inc.
3. Nominees are encouraged to provide a summary of relevant skills, expertise and experience (if any) of a similar position that will support this nomination (limit to 1 page). This will be used in the event of a ballot. A self-assessment sheet follows on Director Skills and Knowledge Requirements.
4. The returning officer will prepare ballot papers if the number of eligible nominations received exceeds the number of vacant positions (two).
5. If a ballot is required, all members will be sent:
 - (a) A list of candidates names in alphabetical order and a short supporting statement .
 - (b) A ballot paper.
 - (c) A sealable ballot envelope for the ballot paper.
 - (d) A reply-paid return envelope.

South Coast NRM Inc. Director Skills and Knowledge Requirements

The Skills and Knowledge self-assessment tool requests a nominee to reflect on their level of knowledge, experience and skills in the following areas:

Knowledge or Skill	Key Attributes and Meaning
Strategic Management	A good understanding of the role and responsibility of a governing board of management and the ability to operate in a team environment.
NRM management (and industry knowledge)	An understanding of the planning, prioritising and on-ground management of activities that protect and enhance natural resources, and an understanding of the industry that undertakes this work.
Strategic planning	An understanding of, and experience with, planning activities that establish specific and measurable 3 to 5 year objectives that include processes such as SWOT analysis, balanced scorecard approaches, objective development and prioritisation, organisation structural review, and risk analysis.
Financial management	An understanding of, and experience in, the examination of financial reports, budgets and the impacts of financial-based terms and conditions in contracts.
Communications management	An understanding of developing communication and engagement strategies, media releases, marketing materials and other communiqué with key stakeholders.
Governance frameworks	An understanding of developing and overseeing mechanisms that ensure legislation compliance, including an understanding of the requirements of standing committees, audit processes and policy development.
Risk management	Familiarity with the Australian Standard AS/NZS 4360:2004 and an understanding of the identification, analysis, risk treatment development, monitoring and reporting of risks.
Program and project management	Familiarity with program management (coordination of multiple related projects) and project management methodologies and an understanding of the planning, evaluation and delivery of projects.
Business development	An understanding and experience in planning, implementing strategies and networking associated with growing a business and developing productive partnerships.
Leadership/business management	An understanding of executive and management-level experience that relates to leading staff and an understanding of the operational requirements of managing a business.
Fundraising management	An understanding of the planning, networking and progressing fundraising activities that help develop brand awareness that has led to the development of sponsor-based financial revenue streams.
Indigenous liaison/cultural engagement	Experience in the engagement with indigenous groups with an understanding of the needs of culturally diverse communities.
Community engagement/tactical networking	An understanding of the engagement of key stakeholders, partnerships and/or joint ventures that have led to knowledge-sharing and collaborative working relationships.
Current NRM-related Government experience	Understanding of government employment relating to a related natural resource management area (e.g. agriculture, conservation, water, etc).
Board experience	An understanding of, and experience as, a Director of a governing Board of public companies, private companies and/or not-for-profit organisations.

South Coast Natural Resource Management Inc.

IN ACCORDANCE WITH SOUTH COAST NATURAL RESOURCE MANAGEMENT Inc. CONSTITUTION:

13.0 DIRECTORS – GENERAL PROVISIONS

- 13.1 A Director must be a member of the Association.
- 13.2 A Director must be a natural person ordinarily residing in Australia.
- 13.3 The term of membership for a Director is three (3) years other than the Chief Executive Officer enduring appointment.
- 13.4 At the Annual General Meeting in 2009 and at each subsequent Annual General Meeting, one-third of the Directors (and for the purpose of this sub-clause 13.4 and sub-clause 13.5, the Chairman shall be regarded as a Director), or if the number is not a multiple of three (3), then the nearest whole number to one-third, shall retire as Directors. A retiring Director shall be eligible for re-appointment.
- 13.5 The Directors to retire at an Annual General Meeting (other than the 2009 Annual General Meeting) are those Directors who have been the longest in office. Directors appointed on the same day may agree among themselves or determine by lot which of them must retire.
- 13.6 The office of a Director becomes vacant if the Director:
- 13.6.1 becomes bankrupt or makes any arrangements or composition with his or her creditors generally;
 - 13.6.2 becomes prohibited from being a Director of a corporation by reason of any order made under the law;
 - 13.6.3 becomes of unsound mind or a person whose person or estate is liable to be dealt with in any way under the law relating to mental health;
 - 13.6.4 resigns his or her office by notice in writing to the Association; or
 - 13.6.5 is directly or indirectly interested in any contract or proposed contract with the Association which interest has not been disclosed by the Director in accordance with the Act and sub-clause 16.2.